

GALWAY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING / ORGANIZATIONAL MEETING

AGENDA

TUESDAY, JULY 13, 2021

EXECUTIVE SESSION - 5:30 PM ♦ REGULAR MEETING - 6:00 PM

Revisions in Green

MEETING CALLED TO ORDER

5:30 PM - High School Library.

EXECUTIVE SESSION

Motion _____ Second _____

Enter Executive Session at 5:30 PM to discuss Personnel Issues.

REGULAR SESSION

Motion _____ Second _____

To return to regular session at 6:00 PM in the High School Library.

PLEDGE OF ALLEGIANCE

ADMINISTRATION/CERTIFICATION OF OATH OF OFFICE TO BOARD MEMBERS

Board of Education signs Oaths of Office and submits them to the District Clerk for Certification.

BOARD PRESIDENT ELECTION

- a. Nominations taken for Board President.
- b. Board to vote for President.
- c. Elected President assumes position and conducts balance of the meeting.

BOARD VICE-PRESIDENT ELECTION

- a. Nominations taken for Board Vice President.
- b. Board to vote for Vice-President.
- c. Elected Vice-President assumes position.

BOARD OF EDUCATION COMMITTEES

- a. APPR
- b. Finance/Audit
- c. Facilities
- d. Policy
- e. Safety

PRESENTATION

- Dr. Brita Donovan and Courtney Sayward
- Student Council Board Presentation
 - Federal Funding/Survey Highlights
 - Kindergarten Enrollment

ANNUAL APPOINTMENTS

Motion _____ Second _____ to approve the following annual appointments:

TITLE	NAME	RATE OF PAY
District Clerk	Linda Dumblewski	\$3,750
Records Access Officer	Brita Donovan	
Deputy Student Activity Accounts Treasurer		
Records Management Officer	Courtney Sayward	
District Treasurer	Management Advisory Group Business Operations, Inc.	Per Contract
Deputy Treasurer	Brita Donovan	
Chief Emergency Officer	Brita Donovan	
Internal Claims Auditor	Marisa Guisti	\$26.27/Hour
Tax Collector	Susan Wemple	\$5,700
Deputy Tax Collector	Ballston Spa National Bank	
Attendance Officer	Susan Horne	
Purchasing Agent	Courtney Sayward	
Chief Information Officer	Lisa Marcellus	
Title VI Civil Rights Coordinator	Jennifer Hall	
Title IX Civil Rights Coordinator	Jennifer Hall	
Section 504 Compliance Officer	Jennifer Hall	
Home School Liaison	Jennifer Hall	
McKinney-Vento Liaison	Jennifer Hall	
Medicaid Compliance Officer	Jennifer Hall	
Medicaid Billing Clerk	Barbara Semo	\$3,075
Student Activity Accounts Treasurer	Barbara Semo	\$1,435
DASA Coordinators	Andrew Huszar, Jennifer Hall	
Data System Administrator	Courtney Sayward	
Chief Privacy Officer	Courtney Sayward	
Asbestos Designee	Jonathan Taggart	\$1,340
Water Treatment Analyst	Christopher Cook, Jonathan Taggart	\$1,340 (each)
DEC/Inground Tank Licensee		\$1,340
Pesticide Applicator Licensee	Christopher Cook, Jonathan Taggart	\$1,340
Fixed Assets Manager	Dody Seelow-Podolec	\$1,340

ANNUAL APPOINTMENTS (Continued)

TITLE	NAME	RATE OF PAY
Custodian of Voting Machines	Beth Ruman	\$200
Election Co-Chairperson/ Chief Inspectors	Linda Pike, Janet VanRijsewijk	\$13/Hour
Election Board of Registration	Doris Tretiak, Pauline Muth, Claudia Brownell, Linda Pike	\$13/Hour
Election Inspectors	Doris Tretiak, Mary Labombard, Linda Pike, Pauline Muth, Anna Szabo, Claudia Brownell, Ardeth Day, Ruth Gerardi, Audrey LaHoff	\$13/Hour
Voting Delegate - NYSSBA Annual Convention	Joan Slagle	

PROFESSIONAL SERVICES AND DESIGNATIONS

Motion _____ Second _____ to approve the following annual appointments:

TITLE	NAME	RATE OF PAY
School Physician	Saratoga Family Health Center	Per Agreement
School Attorney	Girvin & Ferlazzo PC	Per Agreement <ul style="list-style-type: none"> • \$25,000 Retainer • Services not covered in Retainer - \$175/hour • Litigation & Hearings - \$195/hour • Construction Matters - \$215/hour
External Auditor	West & Co.	Per Contract <i>Fiscal Years ending 6/30/2020 & 6/30/2021</i>
School Insurance Provider	NYS Schools Insurance Reciprocal	
Official Bank Depositories	Ballston Spa National Bank; NYCLASS	
Advanced Therapy, PLLC	Related Services-Speech Language Therapy/Assistant Technology, OT/PT	Per Contract <i>(Appointed for 3 years beginning with 2019-20 school year.)</i>
Architect/Engineer	CSArch	
SRO Officer	Saratoga County Sheriff's Dept.	Per Contract <i>(2021-22 school year)</i>
Financial Planning	Capital Market Advisors, LLC	
Bond Counsel	Barclay Damon LLP	
Official Newspapers	Daily Gazette; The Recorder	

BOARD OF EDUCATION MEETING SCHEDULE

Motion _____ Second _____ to approve the following 2021-22 Board of Education Meeting schedule.

JULY 2021 – AUGUST 2022 BOARD MEETING SCHEDULE BOARD MEETINGS AND WORK SESSIONS BEGIN AT 6:30 PM IN THE HIGH SCHOOL LIBRARY, UNLESS WHERE NOTED BELOW	
July 13	Organizational Meeting (6 PM)
August 2	Board Retreat (9:00 AM – 3:00 PM)
August 5	Work Session
August 19	Meeting
September 9	Work Session
September 23	Meeting
October 7	Work Session
October 21	Meeting
November 18	Meeting
December 16	Meeting
January 6	Work Session
January 20	Meeting
February 17	Meeting
March 10	Work Session
March 24	Meeting
April	Work Session/Adopt Budget and Propositions
April 26	BOCES BUDGET VOTE
May 5	Work Session/Budget Hearing
May 17	VOTE (10-8 PM) Meeting (7:30 PM)
June 16	Meeting
2022-23 SCHOOL YEAR	
July 12	Organizational Meeting (6PM)
August 1	Board Retreat (9AM – 3:30 PM)
August 4	Work Session
August 18	Meeting

CSE/CPSE COMMITTEE MEMBERSHIPS

Motion _____ Second _____ to approve the following 2021-22 committee memberships:

COMMITTEE ON SPECIAL EDUCATION - FULL COMMITTEE	
Chairperson/Administrator	Jennifer Hall
Alternate Chairperson	Andrew Huszar
Psychologist	Andrew Huszar
Physician	Saratoga Family Health Center
Classroom Teacher of Child Being Reviewed	Classroom Teacher of Child Being Reviewed
Special Ed Teacher of Child Being Reviewed (or as assigned)	Special Ed Teacher of Child Being Reviewed (or as assigned)
Parent Representative	Karin Bombard (as required)
Parent of Child Being Reviewed	Parent of Child Being Reviewed
Others as Deemed Appropriate	Others as Deemed Appropriate
COMMITTEE ON SPECIAL EDUCATION - SUB COMMITTEE	
Chairperson	Jennifer Hall
Alternate Chairperson	Shannon Britten, Andrew Huszar
Classroom Teacher of Child Being Reviewed	Classroom Teacher of Child Being Reviewed
Parent of Child Being Reviewed	Parent of Child Being Reviewed
Others as Deemed Appropriate	Others as Deemed Appropriate
COMMITTEE ON PRESCHOOL SPECIAL EDUCATION	
Designee Authorized to Sign Pre-school STAC Forms	Jennifer Hall
Alternate Chairperson	Shannon Britten, Andrew Huszar
County Representative	As Assigned
Evaluator of Child as Appropriate	Evaluator of Child as Appropriate
Preschool Teacher or Provider as Appropriate	Preschool Teacher or Provider as Appropriate
Parent Representative (as required)	As Assigned

SUPERINTENDENT OF SCHOOLS AUTHORIZATIONS

Motion _____ Second _____ to authorize the Superintendent of Schools to:

1. Certify payrolls
2. Approve attendance at conferences, conventions, workshops, etc. for all employees
3. Apply for State and Federal Grants in Aid
4. Sign and file all applications and certifications for federal funds
5. Approve budget transfers up to \$10,000
6. Execute annually renewed contracts
7. Execute BOCES contracts
8. Purchase and consult professional services
9. Employ temporary, part-time and substitute personnel
10. Represent the district in matters pertaining to school breakfast/lunch/milk programs – Resolved that the Galway CSD Board of Education delegates to the chief administrative officer the authority to act as its agent with regard to Galway CSD's participation in the National School Lunch/School Breakfast/Special Milk Programs and to enter into on its behalf all contracts and agreements associated with said participation.
11. Authorize contracts for student services (such as health, cafeteria)

PERSONNEL - None

OTHER

Motion _____ Second _____ to approve the following items:

Establish the Mileage Reimbursement Rate – the most current IRS rate.			
Establish Petty Cash Funds:			
\$50 School Lunch Program	\$100 Transportation Department	\$50 Business Office	
Establish the Following Hourly Pay Rates for the 2021-22 School Year:			
Substitute Teacher Aide	NYS Minimum Wage		
Substitute Cafeteria	NYS Minimum Wage		
Substitute Monitor	NYS Minimum Wage		
Substitute Bus Driver	\$16.01		
Substitute School Secretary	\$14.85		
Substitute Secretary to CSO	\$20.00		
Substitute Custodian/Cleaner	\$12.47		
Substitute Automotive Repairer	\$18.00		
Substitute Nurse	\$23.00		
Establish Mileage Rate for Bus User Groups - \$1.25/mile			
Re-adopt all Policies and Regulations that are currently in effect.			
Adopt the District's Free and Reduced Price Meal or Special Milk Policy Statement for the Next School Year Which Sets Forth the Conditions that the School Must Follow to Participate in this Program			
Establish Food Prices:			
	<u>Breakfast</u>		<u>Lunch</u>
Elementary Student Breakfast	\$1.85	Elementary Student Lunch	\$2.65

Junior/Senior High Student Breakfast	\$2.00	Junior/Senior High Student Lunch	\$2.80
Adult Breakfast (Includes Tax)	\$2.75	Adult Lunch (Includes Tax)	\$4.50
Student/Adult Milk for Breakfast and Lunch \$.60			
Authorize the School Business Official to approve all Construction Project Change Orders not to Exceed \$35,000.			

CONSENT AGENDA

Motion _____ Second _____ to approve the following Consent Agenda:

FINANCIAL REPORT/BOARD MEETING MINUTES			
June 17, 2021	Board Meeting Minutes		
June 29, 2021	Board Meeting Minutes		
June 2021	Student Activity Account		
May 2021	District Treasurer's Report		
CSE/CPSE RECOMMENDATIONS			
Approve CSE/CPSE Recommendations as Presented to the Board Prior to the Meeting for the following students: 5118; 7148; 5048; 5547; 5061; 7297; 7392; 7384; 7140; 6664; 6502; 7148; 6402; 5547; 7297; 7449; 6035; 7171; 7332; 7313; 7329; 6788; 7151; 7521; 6961; 6015; 7003 and 7002.			
RESIGNATIONS/OTHER			
Accept the Resignation of Michael Francisco from his Substitute Bus Driver position effective June 23, 2021.			
Accept the Resignation of Kevyn Simmons from his Groundskeeper position effective July 8, 2021.			
Accept the Resignation of Daniel Holbrook from his Auto Repairer position effective July 2, 2021.			
Accept the Resignation of Denis Ryder from his Auto Repairer position effective July 2, 2021.			
Accept the Resignation of Annette Gunderson from her Cleaner position effective July 13, 2021.			
APPOINTMENTS			
Name	Description	Rate of Pay	Effective
Geoff Maliszewski	Summer School Teacher	Per Contract	July 2021
Lynn Prehn	Summer School Teacher	Per Contract	July 2021
Katey Hurley	Substitute Summer School Teacher	Per Contract	July 2021
Christopher Kirvin	Substitute Summer School Teacher	Per Contract	July 2021
Emily Orminski	Summer School Teacher	Per Contract	July 2021
Judith Koskinen	Summer School Teacher	Per Contract	July 2021
Amy Derwin	Summer School Teacher	Per Contract	July 2021
Jeannine Bechand	Summer School Teacher	Per Contract	July 2021
Derek Swartz	Substitute Bus Monitor	Per Contract	July 2021
Kilie Wrobel-Lamere	Substitute Cleaner	\$12.50/per hour	July 6, 2021
Gregory Perron	Auto Repairer - CSEA Level IA - One year probationary period effective July 19, 2021 to July 20, 2022.	\$23/per hour	July 19, 2021

CO-CURRICULAR APPOINTMENTS 2021-22 SCHOOL YEAR

Motion _____ Second _____ to approve the following co-curricular appointments:

POSITION	2021-2025 RATE OF PAY	NAME
After School ELA/Math and Homework Lab (Per Hour)	\$43	Johnna Mitola, Beth Brewster, Kathleen DiBlasi, Christine Adams, Julia Sirianni, Laura Moore, Jennifer Suydam, Arielle Lanzillo, Stephanie Bensley, Danielle McGee, Katelyn Hurley, Mariann Gribben, Nicole Funk, Kristyn Akin, Charles Diamond, Stephanie Giesselmann, Melanie McDonald, Lynn Prehn, Kristin Sheehy, Mallory O'Reilly, Dorothy Chynoweth
Accompanist (per hour)	\$24	Mellenie Booth, Mikaela Salem
Art Club	\$1,045	Lynn Wasserman
Banana Splits (up to 4)	\$308	Julia Sirianni, Katelyn Hurley, Lucinda Ormiston
Best Buddies (Shared)	\$867	Christine Bornt, Nicole Funk
Board Game Club	\$505	Charles Diamond
Buddy Up Galway (BUGS) (up to 2) (each)	\$508	Jennifer Gerber
Camp Chingachook Coordinator(allowed Head Chaperone Stipend if overnight stay)	\$254	Paula Canell
Chamber Singers (C&T)	\$1,951	Mellenie Booth
Chaperone-Basketball/Wrestling/Volleyball - as needed (per night)	\$82	Shauna Sitts, Geoff Maliszewski (substitute), Janet Van Rijsewijk, Elise Britt, Nadine DesPres, Jourdan Hinman, Lynn Prehn
Chaperone-Dances (per night)	\$84	Shauna Sitts, Karen Decker, Melanie McDonald, Lynn Prehn
Chaperone-NYSSMA Activities** (per hour)	\$22	Mellenie Booth, Gary Barrow, Mikaela Salem
Detention Supervisor (per hour)	\$30	Shauna Sitts, Paul Levin, Melanie McDonald
District Photographer (per year)	\$529	Kristin Darlington
Do Something Club	\$505	Brianne Lushkevich
Drama Club- Grades 6-8	\$1,156	
Drama Club- Grades 9-12	\$1,156	Mellenie Booth
Elementary Band	\$361	Gary Barrow
Elementary Chaperone (per hour)	\$26	Kathleen DiBlasi, Christine Adams, Julia Sirianni, Laura Moore, Janet Van Rijsewijk, Stephanie Bensley, Katelyn Hurley, Mariann Gribben, Lucinda Ormiston, Mallory O'Reilly
Elementary Chaperone (Camp Chingachook) (per night)	\$82	Edie Houle, Mariann Gribben, Carol Remscheid, Brad Johnson, Jen Lembo, Mark Kalinkewicz
Head Elementary Chaperone – Camp Chingachook (per night)	\$102	Paula Canell
Elementary Newspaper	\$508	
Elementary STEM Advisor	\$505	Jeanine Flinton
EMC 7 th and 8 th Grade Advisor	\$761	Karen Decker
EMC 9-12 Grade Advisor	\$1,017	Kristin Ostrander
Fitness Center Supervisor (per hour)	\$22	Jourdan Hinman, Ross Hayden

Freshmen Class Advisor (shared)	\$1,156	
Future Farmers of America	\$1,523	Carter Whalen
Gay/Straight Alliance Club	\$505	Jennifer Gerber
GTV Advisor - Elem	\$2,167	Kristin Darlington
GTV Advisor - Jr. Sr. High	\$2,538	Kristin Ostrander
Home Arts Club Advisor	\$1,036	
Intramural Activities Coordinator and Instructor - Grades 6-8 (may be split)	\$1,812	Paula Canell, Susan Peters
Jazz Band	\$1,951	Gary Barrow
Junior Class Advisor	\$1,709	Michael McGowin
Junior State of America Advisor	\$1,735	
Literary Magazine	\$1,373	Kelly O'Brien-Yetto
Marching Band (per event)	\$203	Gary Barrow
Masterminds	\$723	Susan Peters
Mentoring 1 st Year (30 Hours) (Per hour)	\$30	
Mentoring 2 nd Year (15 Hours) (Per hour)	\$30	Christine Adams, Edie Houle, Keira Hare, Nicole Funk,
National Honor Society	\$1,301	Kelly O'Brien-Yetto, Paul Levin
National Junior Honor Society	\$1,301	Allison Leonardo, Beth DeLuca
Odyssey of the Mind	\$411	Katelyn Hurley
One Act Play Director (one per grade level 9-12)	\$723	
Professional Development Day Presenter (per hour, up to 3 hours)	\$30	Allison Leonardo, Paul Levin, Jeanine Flinton, Keira Hare, Nicole Funk
Outdoor Adventure Club Advisor	\$595	
Rec Night Supervisor (per night)	\$143	
Robotics Club	\$1,015	Jeanine Flinton
SADD	\$1,012	
Science Club Grades 9-12	\$505	Paul Levin
Scorekeeper (per night)	\$63	Geoff Maliszewski (substitute), Elise Britt, Jourdan Hinman, Kristin Sheehy
Senior Class Advisor	\$2,024	Mellenie Booth, Jennifer Gerber
Ski Club - Elem	\$505	Julia Sirianni, Rachel Montalbano
Ski Club - Jr. Sr. High	\$505	
Sophomore Class Advisor	\$1,445	Allison Leonard, Kristin Sheehy
Spring Play Production - Musical Director	\$1,589	Mellenie Booth
Spring Play Production - Director	\$1,589	
Student Senate - Elementary	\$1,012	Mallory O'Reilly
Student Senate – High School	\$1,879	Christopher Kirvin, Brianne Lushkevich, Kristen Doven
Student Senate – Junior High School	\$1,012	Allison Leonardo
Summer Art Fair Advisor (per hour)	\$30	Karen Moffatt
Summer Curriculum (per hour)	\$30	Johnna Mitola, Kathleen DiBlasi, Christine Adams, Laura Moore, Edie Houle, Jennifer Suydam, Arielle Lanzillo, Nicole Funk, Charles Diamond, Paul Levin, Nicole Best, Mallory O'Reilly

Summer School Teacher (rate per hour)	\$43	Johnna Mitola, Laura Moore, Jennifer Suydam, Arielle Lanzillo, Nicole Funk, Kristin Sheehy, Mallory O'Reilly
Supervisor - Bus or Game (per night) (head chaperone)	\$94	
Supervisor - Library (rate per hour)	\$24	
Ticket Sales (per night)	\$62	Geoff Maliszewski (substitute), Elise Britt, Jourdan Hinman
Timer (per night)	\$63	Geoff Maliszewski (substitute), Elise Britt, Jourdan Hinman, Kristin Sheehy
Trap Shooting Club	\$498	
Tutor (rate per hour)	\$36	Nadine DesPres
Yearbook-Pre-K-5	\$591	Dave Nettleton
Yearbook-Grades 6-12	\$2,167	Dave Nettleton
Audio Visual Supervisor	\$2,729	Kristin Darlington
CEIP Coordinator	\$2,538	
Galway Jr/Sr High Chemical Hygiene Officer	\$254	Kristin Darlington
Department Head	\$2,489	Shannon Britten and Kathy Morck (shared)(Guidance), Mark Kalinkewicz (Physical Education), Beth DeLuca (Social Studies), Paul Levin (Science), Melanie McDonald (English), Maureen Mierzwa-Latza (Art), Susan Peters (Spanish), Lynn Prehn (Math), Jeanne Flinton (CTE), Gary Barrow (Music)
Distance Learning Coordinator	\$508	Kathy Morck
Grade Level Leader (K-6)	\$2,489	Danielle McGee (Pre-K), Jennifer Suydam (K), Kathleen DiBlasi (1 st), Allison Reynolds (2), Christine Adams (3 rd), Sara Immel (4 th), Mariann Gribben (5 th), Carla Gload (6 th)
Pupil Services (Special Ed) Dept. Head (6-12)	\$2,489	Beth Brewster
Pupil Services (Special Ed) Team Leader (K-6)	\$2,489	Keira Hare
Web Master	\$1,820	Kristin Darlington

NEW BUSINESS

1. **Motion** _____ **Second** _____
To Approve the Resolution to Delegate Responsibility to Superintendent to Authorize Correction to School Tax Roll After Adoption, in Cases of Erroneous Assessments.
2. **Motion** _____ **Second** _____
To Approve the Agreement Between Galway Central School District and Christine Bornt and Christine Riccio for the 2021-22 school year.
3. **Motion** _____ **Second** _____
To Approve the Resolution for the Equipment Lease Agreement between Galway Central School District and WSWHE Boces.

4. **Motion** _____ **Second** _____
2nd Reading and Adoption of the following Board Policies and Regulations:

Policy 9645	Disclosure of Wrongful Conduct (Whistleblower Policy)
Policy 9700	Staff Development

5. Pursuant to Commissioner's Regulation, 155.17(e)(3), the District-Wide School Safety Plan is open to the public for comment from July 16, 2021 to August 16, 2021.

[PUBLIC COMMENT](#)

[BOARD MEMBER COMMENTS](#)

[ADJOURNMENT](#)